

10 June 2024

Dear parents and carers

Please **see below** the message sent today to all our Year 10 students by email, explaining how to apply to become a Prefect.

You may like to check that your young person has seen this email and to discuss this opportunity with them. If they are interested in applying, they need to write and submit their Letter of Application before the deadline - **Thursday (this week, 13 June), at 5.00pm.**

Email sent to Year 10 students, Monday 10 June

Dear Year 10 students

Being a Prefect is an opportunity to develop leadership and teamwork skills, to be a role model to younger students and to build useful employability skills. It involves representing the school at formal events throughout the year, and working with staff and with the teams of Student Ambassadors in the lower years on various initiatives across a range of subject areas. Prefects begin their duties in September, and Induction Training will take place before the end of this term in preparation.

How to Apply to be a Prefect

To be considered for one of our Prefect positions, you will need to write a **Letter of Application**, no more than one side of A4, and **email it to me** before **5.00pm this Thursday, 13 June**. The letter should include:

- the qualities and attributes you have that make you suitable for this post
- what you will bring to the role
- what you would hope to gain from it

Senior Prefect Positions

Within the wider Prefect Team, we have a smaller group of Senior Prefects, and also Head Prefect and Deputy Head Prefect roles. **If you would like to be considered for one of these senior positions, you need to make this clear in your application letter.** Those who are short-listed will then be required to do a **presentation to the Year Group** in Assembly on **Thursday 20 June**. After a further round of short-listing, **interviews** will take place on **Thursday 27 June**.

We will keep applicants notified at each stage of the process.

Please come and see me, or Mrs Lawrence, or your Tutor, if you have any questions about this.

Best wishes

Mr Wren

Head of Year 10