

19 May 2022

Dear Year 9 parents and carers

You can Now Book Your Parent-Teacher Meetings

On **Thursday 26 May**, you can meet **online** with [SHORTSTUDENTNAME]'s subject teachers **between 16:00 and 19:00**. As [SHORTSTUDENTNAME] has selected their Options for Key Stage 4, you can book appointments with the teachers of those subjects they will be studying next year, as well as having the chance to discuss progress with teachers of the core subjects.

You can make appointments from today, 19 May.

The meeting will run through an intuitive and simple online appointment booking system called School Cloud. You can choose your own appointment times with teachers and you will receive an email confirming your appointments.

How to Book Appointments

- Log in using your parent details (the same details you have provided for the school) and [SHORTSTUDENTNAME]'s Date of Birth. Please ensure the details are the exact same ones provided to the school for the system to recognise you
- Click [HERE to go to School Cloud to Book your Appointments](#)
- Click [HERE for How to Book your Video Appointments](#)

We will send you guidance on how to access the video appointments and how to trouble shoot, if necessary, nearer to the date.

Teacher availability will reduce as times are booked so if you are unable to find a suitable time to meet with any particular teacher or have any questions about the process, please contact me (srolt@carringtonschool.org).

Best wishes
Mr S Rolt
Deputy Headteacher

