

23 April 2025

Dear parents and carers

We are excited to offer students the opportunity to watch the Basketball Super League Play Off Finals at the O2 on Sunday 18 May.

We will be **leaving school at approximately 10am** and travelling by coach to the O2, **returning to school at around 7pm** (depending on traffic) where students will need to be collected.

The cost of the trip will be £35.

We anticipate demand will be high and there is a limited number of places, so please take careful note of the process for requesting a place for your young person on this trip:

## Step 1

- Request a place by submitting <u>THIS REQUEST FORM</u>, which will become live at 6:00pm on <u>Thursday 24 April</u>.
- The link is not accessible until that time
- Your submission will be date and time stamped
- Places will be allocated to the first 55 respondents; after this, applicants will be registered on a Waiting List
- The form will close at midday on Monday 28 April
- We will notify you by email if you have been allocated one of these 55 places on the afternoon of Monday 28 April

## Step 2

If you are allocated a place, you need to secure it by making payment via <a href="Parent-Pay">Parent-Pay</a> which will be opened on Monday 28 April, only to those allocated a place. You can pay in two instalments, but the initial payment of £17.50 must be paid by 3 May to secure the place. The second instalment will then be due by 10 May.

If you are successful in getting a place and have any outstanding trip debt your young person will not be able to attend this trip until all balances are settled.

If you have any questions please contact me on <a href="mailto:sbarker@carringtonschool.org">sbarker@carringtonschool.org</a>.

Best wishes

Mr S Barker
Interim Subject Leader, PE