

28 March 2025

Dear parents and carers

As we enter this final period and the GCSE exams begin, we want to fully support our 11s. We know that carrying on with the routines and the personal discipline of coming into school, along with high-quality revision-based lessons where they can practice exam techniques with teachers who know them, will lead to the best outcomes for them.

### First, Some Key Points

- The full list of exam dates, with a range of other important guidance, can be found on the [Exams page of our website](#)
- Every student has had a printout of their Exam Entries and should have checked this for accuracy
- Morning exams **start at 9am**, students should be **in school at 8.30am**
- Afternoon exams **start at 1pm**, students should be **in school at 12.30pm**
- Full school uniform is required to be worn for every exam, including blazer and proper school shoes
- When not in exams, your young person should also be in school uniform but may continue wearing their Leaver's Hoodies in lessons only
- Your young person needs to bring a **clear** pencil case and a **clear** water bottle with **label removed**
- Our high expectations for behaviour remain the same throughout this period
- We ask that your young person tries their best and continues to work for the full duration of exams. Read over, add things in, keep asking for guidance... **Don't leave the game early!**
- If your young person misses an exam, you will be liable for the cost of the exam paper; for some subjects each paper can be as high as £75. Prom tickets, exam results etc will be withheld until balances are settled
- Talk to us if you have any concerns – it is very normal for young people to feel anxiety at this time

### Arrangements for 8-23 May, BEFORE half-term

- Lessons continue as normal
- Your young person will be provided with **Exam Preparation time at home immediately** before each exam
- For a morning exam, this will be from 1pm the day before
- For an afternoon exam, this will be during that morning
- If your young person has exams in both the morning and afternoon, they will be able to use a study area in The Observatory for independent revision between the exams
- If they are on site and don't have an exam, they will go to normal lessons
- When they finish an afternoon exam, they can go straight home

## What this looks like, day-by-day

We've created a guide called **Where to Be, Day by Day** detailing each day from Thursday 8 May through to Wednesday 18 June. Although we do not intend to make changes, it may be necessary to make some amendments, in the event of which we will communicate to you and your young person by email.

**The next step is for your young person to sit down and using this guide, take a bit of time to work out their own personalised day-by-day schedule.** Although this may initially feel a bit complicated, once they've done that it will make perfect sense. They can either download and edit the attached Word version of **Where to Be, Day by Day** or it can be done by hand quite simply as a list on lined paper.

[GCSEs - Where to Be, Day by Day Word version for download and editing](#)

[GCSEs – Where to Be, Day by Day PDF version](#)

If you have any concerns or questions, please get in touch so we can help. Subject teachers are all listed on the [Our Staff](#) page of our website, or contact one of these Key People:

Mr Lockhart, Deputy Headteacher [mlockhart@carringtonschool.org](mailto:mlockhart@carringtonschool.org)

Mrs Lawrence, Hub Coordinator [llawrence@carringtonschool.org](mailto:llawrence@carringtonschool.org)

Mr Wren, Head of Year 11 [dwren@carringtonschool.org](mailto:dwren@carringtonschool.org)

Mr Mitchell, Year 11 Senior Tutor [amitchell@carringtonschool.org](mailto:amitchell@carringtonschool.org)

Mr David, Examinations Officer [j david@carringtonschool.org](mailto:j david@carringtonschool.org)

Thank you for working with us to support our 11s through this last critical phase of their Secondary education.

Best wishes

**Mr M Lockhart**

Deputy Headteacher

DSL

