

29 April 2022

Headteacher:
Miss Kerry Oakley B.Ed (Hons) NPQH
Noke Drive, Redhill, Surrey, RH1 4AD
01737 764356
mail@carringtonschool.org
www.carringtonschool.org

Dear Year 11 parents and carers

GCSE Exams – Here We GO!

Apart from the practicals that are already underway, the GCSE exams start for Year 11 in three weeks' time. The first exam is Computer Science in the afternoon on Monday 16 May, and then all of Year 11 have their first Biology paper in the morning on Tuesday 17 May. You can see the full schedule of exams, in date order, **HERE on our website**.

To support our students towards and during the exam period, the following arrangements are in place:

Study Leave Arrangements

For Computer Science students, **normal lessons continue until the end of Friday 13 May**.

For all other Year 11 students, **normal lessons will continue until 1.00pm on Monday 16 May**.

Then, through the exam period, students will be able to study at home, coming into school for their scheduled exams. During the whole exam period, teachers will continue to be in their normal classrooms during their normal lesson times, available to provide ad-hoc support, to answer questions, discuss tricky topics, and look at students' revision notes or attempts at past paper questions. Students can just drop-in to any of their normal timetabled lessons for this support.

Some teachers may ask specific students to attend a tutorial in one of the normal lesson times. When this happens, students ARE expected to attend, it is not optional.

Quiet Study Room

For those students who find working at home difficult and want a quiet place to revise in school, there will be a Study Room open between 10.00am and 2.00pm for them to access as and when they like. If, while they are working in the Study Room, they need some help on a subject-specific topic, teachers may be contacted and they will help if their timetable and work commitments allow.

Completing Assignments

Some students in some subjects will not have completed the assignments needed for the course until after the exams have started. This applies to **Acting, Music, Sport and Textiles**. For these subjects, students will be expected to attend lessons as normal, unless they are in an exam. The subject teachers will notify students when their portfolios are completed and they no longer need to attend lessons.

Attending the Examinations

Students have been issued with **Individualised Candidate Timetables** and the [Rules for the Conduct of Public Examinations](#) can be viewed on our website. These must be read and watched carefully, and we will also be briefing students on exam protocols in an Assembly over the next few weeks. I would urge you to encourage your young person to check the Individual Candidate Timetables very carefully, as we have done in school, and to report any clashes or errors to the Examinations Officer, Mrs Howell, immediately.



Please ensure that your young person checks their exam timetable meticulously, that the dates and times are noted on the family calendar, and that they attend on the correct date and time for all exams.

Morning exams start at 09:00 and afternoon exams start at 13:00. Students should arrive 15 minutes in advance of the start time, and should congregate in The Observatory until they are registered and sent into the Exam Hall.

The average amount of public money per student for exam fees is just over £400.

If a student is late for an exam, entry to the Exam Hall is at our discretion. If a student misses an exam we will normally pass on the entry fee of approximately £30.00 per GCSE exam paper to you.

Mobile telephones, smart watches and watches are not permitted in examination rooms. These remain the students' responsibility at all times. Students do have access to individual lockers which can be used to keep personal belongings in during examinations.

What to Wear

Students are expected to wear full school uniform whenever they are on site. When we and other schools have trialled "own clothes" for exams in the past, the findings are that many students become overly concerned with choosing their outfits for the day, and it can also create un-necessary social anxiety, at a time when their focus should be wholly on other factors.

Sickness

Should a student be unfortunate enough to be ill during the exam period, we ask that you telephone the school as soon as you realise there is a problem. If this illness is such that they cannot attend an exam, a medical certificate may be required and this must be forwarded, for the attention of Mrs Howell, within three days of the missed examination paper.

Collecting Exam Results

The GCSE and BTEC exam results are available at school from 10:00 - 12:00 on **Thursday 25 August**. If you wish the results to be sent home please provide a stamped and addressed envelope to Mrs Howell. The name on the envelope must be the student's. If you wish the results to be collected by someone else, they must have your young person's written authorisation.

Results will be made available on Go4Schools from 13:00 on Thursday 25 August. They will remain available on this platform until 31 August.

It only remains for me to wish your young person every success in their examinations, an outcome that can only be assured through solid revision, thorough preparation and careful attention to personal wellbeing during this time.

Best wishes

Mr S Rolt

Deputy Headteacher

