

How to Access Office365 and Emails for Students

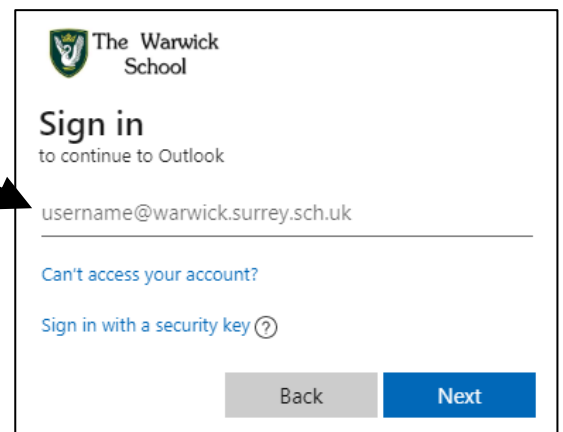
- 1) Go to the school website
- 2) On the right hand side of the homepage is a link to Office 365 + Email



- 3) This will take you to a login page, students should enter their full school email address - for instance Joe Bloggs in Year 7 will be 19jblo@warwick.surrey.sch.uk

They also need to enter the password they use to log into the school computer network emails.

This will take them straight to their school email account



- 4) Click the 9-dot icon in the top-left of the page

This menu appears, allowing access to the software programmes students might need to use, including *Word*, *Powerpoint*, and *Teams*.

